



Service Above Self

MUSKEGON ROTARY CLUB
PO Box 0066
MUSKEGON, MI 49443

February 8, 2017

TO: Muskegon Metropolitan Superintendents
High School Principals
Counselors (application original enclosed)

FROM: Megan Byard-Karaba, Chair, Rotary Scholarship Committee

*****MUSKEGON ROTARY CLUB SCHOLARSHIP PROGRAM *****

The Allen G. Umbreit Memorial/William L. Austin Scholarship is for students planning to attend either Baker College of Muskegon or Muskegon Community College. This is a single Rotary scholarship available for either college. The scholarship is sponsored by the Muskegon Rotary Club for students in the Muskegon metropolitan area.

Grantees will be eligible for up to \$1,000 which may be applied to tuition, instructional fees, books, and supplies. The funds are available in increments of \$500 for each of the 2017/18 and 2018/19 academic years. Students must attend on a full-time basis to be eligible. Scholarship recipients will be requested to attend a Rotary meeting in June as a condition of final eligibility.

Candidates should represent a strong desire for education beyond high school and be exemplary citizens, highly motivated and have a clear goal. Grade point average will be a consideration, but will not jeopardize the chances of students who possess potential and have demonstrated this with steady improvement in scholastic achievement. Demonstrated involvement in "Service Above Self" activities in school and community will also be considered. **Please note that financial need, family hardship cases or other special circumstances will be considered with higher weight than the other criteria.** The Scholarship Committee asks that the school help the committee identify any such considerations using the **confidential** form provided.

Many worthy candidates do not receive full consideration from the committee because the application information is limited. Interviews with candidates are not conducted and the application is the only means readers have to become acquainted with students as individuals, their goals and their contribution to school and community affairs. Applicants' statements should reflect the quality that one would expect from exemplary students.

Applications are due **Wednesday, March 15, 2017, at 4:00 p.m.** at the following address:

Sandy Beck
Muskegon Area Intermediate School District
684 Harvey St, Ste 202
Muskegon, MI 49442

Your cooperation is appreciated.

Enclosure (counselors only - duplicate as needed)



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PO Box 0066
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February 8, 2017

TO: High School Counselors

FROM: Megan Byard-Karaba, Chair
Rotary Scholarship Committee

ROTARY SCHOLARSHIP PROGRAM ANNOUNCEMENT

The application for the Allen G. Umbreit Memorial and William L. Austin scholarships allow students to select either Baker College of Muskegon or Muskegon Community College using a single application form. The scholarship may be applied to tuition, instructional fees, books and supplies.

Details for the Allen G. Umbreit Memorial/William L. Austin Scholarship

1. Each of four (4) scholarships is for \$1,000 distributed over two (2) years for a total of \$1,000; \$500 for 2017/18 and \$500 for 2018/19 for full-time attendance at either Baker College of Muskegon or Muskegon Community College.
2. Candidates for scholarships must be a resident of a metro Muskegon area school district: .

Fruitport Community Schools
Mona Shores Public Schools
Muskegon Public Schools
Muskegon Heights Public Schools
North Muskegon Public Schools
Oakridge Public Schools
Orchard View Schools
Reeths-Puffer Schools

Calvary Christian, Muskegon Catholic Central, Western Michigan Christian Academy, Muskegon Heights Public School Academy and Muskegon Covenant Academy students who reside in these district boundaries areas are also eligible.

3. Application/criteria described in application material.
4. Counselors: Please alert the Scholarship Review Committee of any special circumstances of which you may be aware and attach the enclosed **confidential** form to the student's

application. Submit one application packet which includes all required documents for each student on or before Wednesday, March 15, 2017.

- Will invite recipients to a Rotary Meeting on June 8, 2017. **Recipients will be expected to attend as a final condition for receiving the scholarship.**

5. Presentations:

- To be presented at the high school honors assembly - not at the Rotary Meeting - to enhance award.

6. Timeline:

- March 15: Scholarship applications due at 4:00 p.m. to:

Sandy Beck
Muskegon Area Intermediate School District
684 Harvey St., STE 202
Muskegon, MI 49442

- March 30-31: Notify local high school counselors of scholarship winners (**confidential**)

- May – June: Present scholarships at:

Local high school honors assemblies
Recipients **confidential** until announced

- June: Scholarship recipients **must** attend Rotary's honors presentation in June (Thursday, June 8) to be officially receive the \$1,000 scholarship

7. Declaration of college election:

Students will be required to declare their college election before the Rotary Club recognition meeting in June. Students will receive a declaration form when they are awarded their scholarship at their local high school awards ceremony.



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CONFIDENTIAL COUNSELOR/PRINCIPAL

STATEMENT OF SPECIAL NEED THAT MAY BE OF ASSISTANCE TO THE REVIEW COMMITTEE Allen G. Umbreit Memorial/William L. Austin Scholarship

Student's name: _____

School: _____

Counselor or Principal:

Please describe in detail any financial needs or special consideration that may assist the Review Committee. Attach this form to the student's application materials when you send them in (or you can mail this form separately before the due date). Add any comments that may not otherwise be noticed in the student application materials.

Attach this form to the student's application materials after completion, or mail separately to:

Megan Byard-Karaba, Chair,
C/O Sandy Beck
Muskegon Area ISD
684 Harvey St., STE 202
Muskegon, MI 49442

By Wednesday, March 15, 2017 at 4:00 p.m.



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PO Box 0066
MUSKEGON, MI 49443

February 8, 2017

TO: Counseling Office
FROM: Rotary Scholarship Committee

*****IMPORTANT – PLEASE READ*****

CHECKLIST

The only materials Rotary Scholarship Committee members review are those which are turned in complete.

Each year some students submit incomplete applications.

To assist you and your students, please use this checklist to help ensure a complete application. Your assistance will help them.

- Application form – **3 pages**:
 - 1) Applicant's personal information
 - 2) Applicant's statement
 - 3) Counselor/Principal recommendation
- Transcripts with ACT/SAT scores
- Statement of Special Need (if appropriate)

Applications should arrive in complete form and
be submitted from the Counseling office.